

Gray Public Library Exhibit Policy

The Gray Public Library welcomes local artists to exhibit their work in the library alongside the Gray Public Library's private collection. Hobby, craft, and art exhibits while on display are not covered by library insurance, and are displayed at the owner's risk.

All exhibits must be previously approved by the library director, and the decision of what and where to display ultimately rest with the director. The library director, in consultation with the board of trustees, will select and schedule displays, judging works appropriate for a public library. They reserve the right to cancel or withdraw permission for the exhibition of materials without prior notice when such withdrawal seems advisable.

Criteria that may be used to evaluate appropriateness of material are:

1. Local interest
2. Relation to other library programs and collections.
3. Vitality and originality
4. Historical or artistic significance
5. Number of pieces
6. Availability of space

Any press releases will be reviewed by the director. The length of the exhibit will be determined by the library director.

A promotional flyer may be provided by the artist, however the lending of materials to the library does not create any right for the artist to display or distribute information in the library.

Each exhibitor is responsible for the installation and dismantling and removing the entire show on the date specified on the contract.

The Gray Public Library assumes no responsibility for loss, damage, or theft. All exhibitors must sign a waiver exonerating the Gray Public Library from liability. It is recommended that the exhibitors obtain insurance for their items. Exhibitors shall remove exhibit items at the agreed upon end date, or the library will have the discretion to remove and store all items as it sees fit.

The library will permit the sale of items in the exhibit, subject to restrictions:

1. The exhibitor will display a price list at the circulation desk, and provide sufficient copies for patrons to take.
2. The exhibitor is solely responsible for the sale transaction. Library staff will not negotiate sales, collect payment, deliver an item to the purchaser, or calculate commissions.

The Gray Public Library hopes that the exhibiting artists will consider a donation of ten percent of the value of any works sold.

This agreement made and effective this _____ day of _____ 20____ by
and between the Gray Public Library and _____

Whereas the artist desires to have his/her items exhibited in a facility open to the public;
and whereas the Gray Public Library desires to provide community members with an
opportunity to display items reflective of various hobbies and interests.

Artist Signature _____ Date _____

Library Director's Signature _____ Date _____